

<b>Topic:</b>	<b>Developing the Health &amp; Wellbeing Board Agenda</b>
<b>Date:</b>	<b>September 2016</b>
<b>Board Member:</b>	<b>Alan White &amp; Charles Pidsley</b>
<b>Authors:</b>	<b>Jon Topham</b>
<b>Report Type</b>	<b>For discussion and decision</b>

## **1. Recommendations**

1.1. That the Staffordshire Health and Wellbeing Board:

- a) Considers the proposal to take a new approach to Health and Wellbeing Board meetings and agrees a preferred approach
- b) Agrees the frequency of meetings

## **2. Purpose of the Report**

2.1. The report is intended to move the discussions on from the development session held 7 July by offering some options for the development of the Health and Wellbeing Board.

## **3. Background**

3.1. The July Development Session was facilitated by the LGA who undertook a SWOT analysis of the Board and continued the debate for how the HWBB should develop in the future.

3.2. The development session has moved on the discussion about operating principles and good governance, and some core themes have emerged about the role of the HWBB. The Board should act to:

- Oversee implementation of the joint Health and Wellbeing Strategy, and other key strategies, and ensure coordinated action to improve health and independence.
- Be a proactive force for change – facilitating discussion and consensus on key issues
- Maximising the contribution of the public to the Health and Care arena
- Having a clear focus on a number of key issues

## **4. Shifting the agenda**

4.1. It is proposed that the HWBB changes the way it works by recognising and focusing where it can make most difference.

4.2. Currently there are a number of different types of issue that come to the Board, they are:

- System oversight issues that require HWBB agreement or consideration, but are managed elsewhere in the Health and Care system - for example: Better Care Fund, Sustainability and Transformation Plan, Safeguarding reports
  - Data and information
  - Updates against Strategies and other specific actions requested by the Board
  - Items requested by partners or the public
- 4.3. It is proposed that business meetings are confined to key issues that require debate, approval and oversight by the HWBB and that other issues are dealt with virtually where appropriate, by circulation to HWBB members for consideration and comment.
- 4.4. Key issues for business meeting agendas might include:
- Development of policy, guidance and support on issues such as Alcohol licensing /saturation zones; Fast food and hot takeaways as a lever for the reduction of obesity; Housing policy with a focus on an ageing population.
  - Oversight, consideration of updates on the joint health and wellbeing and other key strategies, as well as system issues where a HWBB debate can add value and/or where approval is required
- 4.5. The types of issues that would be dealt with virtually include:
- System oversight issues that have separate governance structures and where the HWBB role is more one of receiving information than facilitating debate or decision making.
  - Data and information, such as profile data.
  - Issues that require a quick turnaround
- 4.6. in addition it is proposed that Development Sessions continue with the purpose of building relationships and enhancing collective understanding of key issues, possibly with an expanded invite list.
- 4.7. It is also proposed that the HWBB hold regular public debates on key issues in order to raise public awareness and understand public opinion. Initial suggestions for debates are obesity, alcohol and end of life.

## **5. Options for consideration**

- 5.1. Business meetings: as above, either 2,3 or 6 meetings a year
- 5.2. Public Debates: as above perhaps 1, 2 or 4 per year.
- 5.3.** Development Sessions in private after business meetings.